TO: Students enrolling into Bachelor of Commerce for Semester 1, 2010.

This announcement applies to you if you are transiting from B.Bus (Accounting) to B.Com (Accounting/Accounting & Finance).

Please read the totality of this announcement. After you have done so, you are to collect a declaration letter “RE: B.Bus (Accounting) transiting to B.Com (Accounting/Accounting & Finance) Student Declaration: CPA Commercial Law Paper Exemption - HBL111 and HBL220N” that you have to fill, sign and return to Student Operations before your enrolment. Failure to do so may result in your timetable and invoices being withheld.

Please check to see if you have completed “HBL111 - Law in Global Business” from your Result Transcript AND Transition Planner. Note that in this notice “completed” is defined as having a grade entry of NULL, EX, PS, P, C, D or HD in your Result Transcript and Transition Planner.

If you have completed “HBL111 - Law in Global Business”, you will need to complete “HBL220N – Contract Law” to receive the CPA exemption for the Commercial Law Paper. If you choose not to complete “HBL220N – Contract Law” you will not receive the CPA exemption for the CPA Commercial Law subject. As HBL220N is CPA required subject for exemption.

If you are transitioning to **B.Com (Accounting)**, you are advised to select “HBL220N - Contract Law” as one of your 2 electives. If both your electives are already used by your unmatched subjects please see your Program Coordinator for assistance to review your Transition Planner and Study Plan. If you have already submitted your Transition Planner and Study Plan for the B.Com program to Student Operations, you are to retrieve them from Student Operations to make the necessary changes and resubmission. (For students who have completed “HBL111- Law in Global Business”)

If you are transitioning to **B.Com (Accounting & Finance)** you will have to complete HBL220N - Contract Law as an additional unit to your 24 units. Please note that you may only complete a maximum of 26 units for your entire course. (For students who have completed “HBL111- Law in Global Business”)

If you have not yet completed “HBL111 - Law in Global Business”, you do not need to change your B.Com (Accounting) or B.Com (Accounting & Finance) Study Plan. In the B.Com program structure Contract Law component has been sufficiently incorporated into HBL111N to satisfy CPA.

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