



## IUC Summit x 5th SSPRC 2025 PAYMENT GUIDELINES

The steps for **online payment** are as follows:

### Step 1: Payment Submission

- After submitting the **registration form** via [Google Forms](#) (for observers) or [Oxford Abstract](#) (for presenters), please proceed with your payment
- Send your **proof of payment** to the **treasurer team** at [iucssprc25\\_treasurer@swinburne.edu.my](mailto:iucssprc25_treasurer@swinburne.edu.my).

### Step 2: Confirmation

- You will receive a confirmation of your conference participation once we receive your email with proof of payment.

### Important Dates

- **Registration Payment Due Date:** July 15, 2025
- **Early Bird Registration Payment Due Date:** Register and pay by April 30, 2025

### Registration Fees

	Early Bird (RM)	Normal (RM)
Presenter (non-student)	380.00	480.00
Presenter (Student)	280.00	380.00
Observer	180.00	280.00

All fees include an 8% SST. The conference fee covers the following:

- Conference attendance
- Conference materials

### Payment Methods

1. Instant Interbank Fund Transfer (IBFT)
2. Direct Deposit
3. Flywire (International delegates):  
<https://landing-pages.flywire.com/landing/swinburne-my>  
(to select option for **Conference Fee**)



## Bank Account Details

Account Name	Swinburne Sarawak Sdn Bhd
Bank Name	United Overseas Bank (Malaysia) Berhad
Account Number	2383028002
Address	iCom Square, UOB Tower, CT160, Level 1, Block C, Jalan Pending, 93450 Kuching, Sarawak, Malaysia.
SWIFT Code	UOVBYMYKL

## Note for all online transfer transactions

Corresponding bank charges will be applied and shouldered by the delegate; the prevailing exchange rate at the time of payment will be used.

## Presenter substitution policy

Substitution with a qualified candidate is allowed by providing at least **ten (10)** working days of advance notice to the Conference Secretariat. Please notify the **Conference Secretariat** at <[IUC-SSPRC25@swinburne.edu.my](mailto:IUC-SSPRC25@swinburne.edu.my)> of the replacement delegate's name and contact details.

## Further Information

For further information, please contact the Conference Secretariat at <[IUC-SSPRC25@swinburne.edu.my](mailto:IUC-SSPRC25@swinburne.edu.my)>.