



## 4<sup>th</sup> SSPRC PAYMENT GUIDELINES

### Online Payment

The steps for online payment are as follows:

**Step 1:** After receiving the abstract acceptance notification, please make payment and send proof of payment to [ssprc2023@gmail.com](mailto:ssprc2023@gmail.com).

**Step 2:** You will receive a conference participation confirmation once we receive the email with proof of payment.

The due date for registration payment is **29<sup>th</sup> June 2023**.

Registration Fees Category	Registration Fee
Early Bird Rate (by 1 <sup>st</sup> May 2023)	RM250
Standard Rate	RM350

Inclusive 6% SST

The conference fee includes the following:

- Virtual entry/conference attendance
- Conference materials

### Payment can be made in the following ways:

1. Instant Interbank Fund Transfer (IBFT)
2. Direct Deposit
3. Flywire (International delegates):  
<https://landing-pages.flywire.com/landing/swinburne-my>  
(to select option for *Conference Fee*)

### Bank Account Details

Account Name	Swinburne Sarawak Sdn Bhd
Bank Name	United Overseas Bank (Malaysia) Berhad
Account Number	2383028002
Address	iCom Square, UOB Tower, CT160, Level 1, Block C, Jalan Pending, 93450 Kuching, Sarawak, Malaysia.
SWIFT Code	UOVBMYKL

### Note for all online transfer transactions:

Corresponding bank charges will be applied and shouldered by the delegate; the prevailing exchange rate at the time of payment will be used.

### Presenter substitution policy:

Substitution with a qualified candidate is allowed by providing at least ten (10) working days of advance notice to the Conference Secretariat. Please notify the Conference Secretariat [ssprc2023@gmail.com](mailto:ssprc2023@gmail.com) of the replacement delegate's name and contact details.

### Further Information

For further information, please contact the Conference Secretariat at [ssprc2023@gmail.com](mailto:ssprc2023@gmail.com).